

YEARLY FEES

EX VAT FIXED BUDGETED FEES: 1 JANUARY 2010

CORE SERVICES

Minimum	Up to £70K	£70K-£125K	£125K-£175K	£175K-£250K	£250K-£350K	£350K-£750K	£750K-£1m
ACCOUNTS, VAT & ASSOCIATED TAX RETURN							
Sole trader accounts & SATR	£175	235	£325	435	500	Please ask for quote	
Partnership accounts & Partnership SATR	£360	425	£510	600	715	Please ask for quote	
<small><NB: add the number of returns for each partners personal SATR to this figure></small>							
Limited Company accounts & CT600 return	£400	465	£550	645	750	Please ask for quote	
<small><NB: add the number of returns for each directors personal SATR to this figure></small>							
VAT return - (without bookkeeping) - Quarterly	£90	N/A	90	120	145	180	205
Management accounts per set	£180	180	190	205	215	235	255

OTHER SERVICES - Minimum Recommended Fee

LIMITED COMPANY SERVICES

Registered office	£95
Annual return (Form 363 - excluding filing fee)	£55
Limited company set-up	£150
Limited company closure	£250
Company Secretarial Services	£195
Stock Transfer form (excluding stamp duty)	£55
Interest Deduction - (Form CT61/R185)	£55
Other companies house forms	£45

BENEFITS IN KIND

P11D/P9D employees form	£95
P11D(b) employers declaration	£65
Dispensation application form (P11DX)	£95
Scale rate clearance letter	£95

INCOME TAX FORMS

Self assessment return - director/partner	£150
Self assessment return - pure tax case	£150
Self assessment return - supplementary pages	£65
Repayment Claim - (Form R40)	£150
Residence/Non-residence - (Forms P86/P85)	£90
Employment Expenses - (Form P87)	£80
Pre Transaction CGT check - (Form CG34)	£180

TAX CONSULTANCY

Tax planning work - per hour	£125
Other tax work - per hour	£95

MISCELLANEOUS

Mortgage certificate	£75
Letter of reference	£50
Passport/driver licence	£55
Grant forms	POA
Tax Credit claim forms	£75
Business Plan	£300
National Statistics	£95
Dividend Documentation	£55

ACCOUNTS

Management accounts - per set	£150
Income & Expenditure account	£150
Dormant company accounts	£75
Dormant company - (Form DCA)	£55
Other Entities - Charity / LLP/ Clubs	£395

BOOKEEPING

In house	Hourly rate	£20
On Site	Hourly rate	£35

VAT

Registration	£75
De-registration	£125

PAYROLL - MONTHLY/WEEKLY FEES

Payroll - (upto 10 employees) - per payslip	£5
Payroll - (upto 20 employees) - per payslip	£4
Payroll - (upto 30 employees) - per payslip	£3
Leavers - per employee - (form P45)	£5
Starters - per employee	£5

Annual Fees

Form P35 - per form (upto 10 employees)	£75
Form P35 - per employee - (additional employees over 10)	£3
Form P35 - directors on minimum salary	£75
Form P14/P60 - (per form)	free

Set Up Fees

Register as employer with HMRC & initial set-up	£65
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CONSTRUCTION INDUSTRY SCHEME

Monthly

Contractor return (upto 5 subcontractors)	£36
Contractor return (each additional subcontractor)	£6
Subcontractor statement	£3

Set Up Fees

Register as contractor with HMRC & initial set-up	£75
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